Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**KALIYAGANJ COLLEGE**
Name of the head of the Institution	**DR. P. K. DAS**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03523258030**
Mobile no.	**9434305624**
Registered Email	**kaliyaganjcollege@rediffmail.com**
Alternate Email	**kaliyaganjcollege@gmail.com**
Address	**College Para**
City/Town	**Kaliyaganj, Uttar Dinajpur**
State/UT	**West Bengal**
Pincode	**733129**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Debashis Bhowmick**
Phone no/Alternate Phone no.	**03523258030**
Mobile no.	**8617054840**
Registered Email	**iqac.kaliyaganjcollege@gmail.com**
Alternate Email	**pikupijushdas@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://kaliyaganjcollege.ac.in/kaliyaganj_admin/upload/AQAR_Kaliyaganj_College_2017-2018.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://kaliyaganjcollege.ac.in/kaliyaganj_admin/upload/AC_2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**72.40**	**2007**	**31-Mar-2007**	**30-Mar-2012**
2	**B++**	**2.78**	**2016**	**02-Dec-2016**	**01-Dec-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Aug-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Celebration of 4th	**21-Jun-2018**	**200**

International Day of Yoga	1	

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	RUSA Grant	HED, GOWB	2018 730	10000000
Institution	RAA	SSM	2018 365	30000
Institution	Seminar	IASc	2018 365	40985
[View Uploaded File]				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**40985**
Year	**2018**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC attempted to spread Science Awareness and extend Knowledge Boundaries IQAC tried to inculcate ethical and humanitarian values in students and teachers through its programmes IQAC spreads the message of water conservation through its unique project 'Rain Water Harvesting' which catered the need of the surrounding society. IQAC tried to make its Campus Green and spreads the message against Environment Pollution and Climate Change. IQAC tried to groom students through

its different confidence building programmes.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Rain Water harvesting project	Successfully implemented it.
Green Campus Programme	Successfully implemented it.
Launching of Value Added Courses on 'Business Communication Basic'& 'Career Counselling'	Successfully implemented it.
Inculcate Ethical & Moral Values within students	Successfully implemented it.
Extend knowledge horizon through organizing programmes on Space Science & Astro Physics	Successfully implemented it.
Groom the students and build confidence within students	Successfully implemented it.

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
ADMINSTRATOR	02-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	2019
Date of Submission	25-Jan-2019
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Admission process is conducted by using CAS 4.2 software and Online Admission Portal by Aidni Infotech, Finance and Accounting is maintained by TALLY ERP 6.4.1 provided by Balurghat Tally

Expert Centre. Student related activities like preparation of lesson plan, work diary, assignments, LSM and study materials preparation etc is managed by MIS support system by CAMPUS. The activities of IQAC is monitored and maintained by CAMPUS software. All cocurricular activities like value added courses is conducted by using CAMPUS software.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college follows the curriculum at UG level designed by the University of Gour Banga being affiliated to the said University. The college believes in adopting a holistic approach towards the effective delivery of the curriculum through a structural and transparent process. Teaching - learning process make a friendly atmosphere within the college campus. All the courses in UG level are offered in (1+1+1) system. The departments from the point of entry of students inform them about the (1+1+1) system of study through an orientation programme and also in the classes. The academic year commence with an orientation programme to the all-new batch of students. All the department follow the strict observance to the time table and course plan. The departments monitoring the progress of the students through presentations in class, performance in the internal examinations etc. Being affiliated to the University of Gour Banga, the College follows the curriculum at UG level designed by the said university to achieve academic excellence. The academic year commence with an orientation programme to the all-new batch of students. All the departments in entry point inform the students about the curriculum and academic life in the college. Each department explains the students about the syllabus and lesson plan. All the department follow the strict observance to the time-table and course plan. The time table is formulated so as to finish the stipulated hours needed towards each subject. The course plan involves and encourages the teachers to include the different teaching methods and Pedagogy such as chalk and talk method, PPT presentations etc. Guest lectures by eminent academician in the relevant area, workshop and short-term projects are also modes of imparting quality education. The plan infuses co-curricular and extra-curricular activities with academics to meet the objective of the courses. Faculty of this institution is encouraged to attend various educational programs which help them upgrade their knowledge and skills sets. The college offers the Under Graduate Course, Post Graduate Course (Distance mode under Vidyasagar University) and Vocational Course. The UG courses are Bachelor of Arts (Hons), Bachelor of Science (Hons), and Bachelor of Commerce (Hons). NCC Cadet and NSS Unit also running in the College. Specifying the goals and objectives some certificate courses are also offered by the Institution. Planning for curriculum enrichment some value-added courses and training modules fill the curriculum gaps in academia. The institution has a proper mentoring system. Internal assessment is a crucial part of the instruction process. All the assignment are evaluated based which provides a fair and objective evaluation system. The academic council of the college consists of the principal, head of the department and IQAC. All curriculum activities and preparation of academic calendar, planning of programme for curriculum

enhancement are taken up by this committee. Academic calendar of events is prepared by the committee set up for purpose, which takes into consideration national, state and local holidays.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Computer Language	NA	10/08/2018	90	YES	YES
Community Health and environment	NA	17/07/2018	90	YES	YES
Communicative English	NA	10/07/2018	90	YES	YES
Photography	NA	12/08/2018	90	YES	YES
Journalism	NA	10/07/2018	90	YES	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	296	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Carrier-counselling	12/12/2018	45
MS Office Basic	12/12/2018	57
Interview skills	12/12/2018	46
Microsoft Office Advanced	12/12/2018	53
Group Discussion	09/01/2019	25
Jewellery Designing	09/01/2019	25
Decision Making	09/01/2019	27
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Rastriya Aviskar Abhiyan (Visited 15 school of Uttar Dinajpur for 7 days.	20
BA	Educational Tour by Department of History	60
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The development of any organization heavily depends upon a well-functioning feedback system involving all major stakeholders. Kaliyaganj College of Arts, Science and Commerce is affiliated to University of Gour Banga. The role of the institution in curriculum design is minimum. IQAC plays a fundamental role in feedback collection from various stakeholders, students, teachers, alumni, and employers. Each department categorizes the feedback into two sections - general departmental feedback and general feedback about the college. The departmental committee meetings and recommendations are implemented. The general suggestions about the college are summarized by the head of the department and submitted in the IQAC office. The IQAC coordinator categorizes the various areas viz. college cleanliness, hostel facility, cordiality of staff in college, etc. In supervision of IQAC, various departments and committees like anti-ragging and anti-sexual harassment committee, student welfare cell etc. reinforce the curriculum by incorporating updated information and diurnal social issues. The college conducts annual alumni and parents meet. Students Feedback: Students feedback on institution performance is evaluated based on the following parameters. The suggestions given by the students are discussed in the meeting of the internal management committee and action to be taken are drafted. The IQAC coordinator takes up the issue under IQAC Matter agenda and places it before the council. Teachers Feedback: The analysis of the teachers feedback reflects the adequacy and availability of teaching - learning facilities. The feedback from the teachers revealed the validity and adequacy of the syllabus. Various suggestions related to the modifications in the curricular content are noted and reported to the academic council for the better overall improvement of the institution and for further necessary action. Feedback from parents allows the institute to evaluate its service provision and thus cater to providing excellent service towards the students' progression. Parents feedback plays a very important role in the development and enhancement of the quality of the institution. The council finally gives its observations and recommendations which are implemented in the college. Parents' Feedback: Feedback from Parents allows the College to evaluate its service provision and thus cater to providing excellent service towards the students' progression.

Parents' feedback plays a very important role in the development and enhancement of the quality of the College. The feedback analysis process has put an increasing emphasis on the need for the involvement of parents in the quality assurance of excellent education. Alumni Feedback: The contribution of alumni to the activities of the College is substantial especially in the design and development of the curriculum which in turn helps in the institution profile. IQAC is instrumental in collecting feedback from various stakeholders on the relevance of the curriculum prescribed by the University. Employers' Feedback: Employers' feedback also obtained. The Objective of this feedback is to collect the current inputs as required by the educational sector from time to time.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BNGH	164	855	120

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1659	0	28	0	28

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
28	28	8	8	0	2

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system of the institution is developed to enhance student's capability of adaption with the dynamic learning environment for achieving a great success in their careers. In the integrated mentoring system faculties of the institution play the role of mentors. Apart from traditional academic guide mentors perform the following activities at least twice a month. (i) Personality building through Study Circle (ii) Resolving personal difficulties of the students as maximum as possible. (iii) Enhancing skills of the students in different co-curricular aspects. (iv) Providing knowledge and information in the field of professional competitive examinations. (v) Encouraging students to go for different Value Added Courses. Head of the Departments (HOD's) of various department meet with the mentors to review the task performed and provide suggestions (if necessary) in order to strengthen the mentoring process. HOD's also provide report on mentoring system to the Head of the Institution with in a certain time of interval. Mentors observe and keep performance record of the mentees and communicate with the parents, wherever required. Mentees are freely allowed to contact with their mentors at

any time whenever they needed. Through this way the mentoring system tries to create a concrete base for the mentees with the help of which students can reach at a greater height in their professional lives.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1659	28	1:59

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
29	24	5	0	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NA	Nill	NA

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BNGH, ECOH, ENGH, HINH, HISH, PHIH, PLSH, SANH	1	02/09/2019	20/02/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College ensures that there is a uniform transparent method of assessment across all the streams. The college follows the guideline of the affiliated university and conducts internal assessment as per university norms. The college has constituted two committees, namely Examination Committee and Academic sub-committee to organize, conduct and monitor all internal examinations under the supervision of IQAC. Different departments have regular class test, pre test, test, assignments, projects, field visit, etc. to enhance the learning outcome of our students. These are conducted as per schedule prepared by two respective committees and intimated to the students at the beginning of each academic session. The University conducts final examination at the end of the academic session. The performances of the students in different internal evaluation process are summarized and intimated to the students to discuss various areas of deficiencies. Finally, suggestions are given to the students in order to uplift their performances. These multidimensional evaluation approaches help the student to enhance their thinking ability and upgrade their experimental skill to the next level, so that they can perform better in final examination of the University and also in entrance examinations for higher studies.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

> Institution prepared a Calendar as per the scheduled prescribed by the affiliating university (i.e. University of Gour Banga) for implementation of Curriculum and participation in Extracurricular and co-curricular Activities. As per university rules and regulation academic activity run in college throughout the year. At the beginning of session institution prepared an academic calendar to organise the curricular and extracurricular activities in the institution. In academic calendar institute adhered to available working days, Holidays, Admission process, year wise Teaching Plans, Tentative University Examination days , Tentative practical examination days, allocation of class test ,pre test and test examination, Practical assignment, Submission of class test ,pre test and test Assessment work, Guest Lectures, Celebration of various Birth and Death Anniversary, celebration of special days, Departmental class tests, Educational tour, organising peer talk ,workshop / seminar activity are planed month wise and makes implementation on it. As per academic calendar Institution follows all the related curricular, Co-curricular and Extra-curricular activities for the better academic work, As per academic calendar institution Participated in the Extra- curricular activities like participation Athletics, participation in Youth Festival, Participation Inter- college sport competitions like football , NCC and NSS organised by the affiliating university and the State Government. Besides this institute arrange some curricular and co-curricular activities casually as per the guidelines suggested by the State Government of West Bengal time to time. Institute tries to run all the activities as per the academic calendar but some time due to circumstances some events scheduled gets change. During the year college was open for 248 days.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://kaliyaganjcollege.ac.in/kaliyaganj_admin/upload/Programme_Outcome_2018-19.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGH	BA	BENGALI	66	54	81.82
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://kaliyaganjcollege.ac.in/kaliyaganj_admin/upload/2.7.1_2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Minor Projects	730	UGC	1.9	1.9

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Rain Water Harvesting Project (in collaboration with Dept of Environment, Government of West Bengal)	PHYSICS	11/01/2019
Philosophy from Modern Perspective: A Multidimensional Quest (Celebration of World Philosophy Day) (STATE LEVEL Seminar by Department of Philosophy)	PHILOSOPHY	27/11/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	SANSKRIT	1	Nill
National	ECONOMICS	2	Nill
National	POLITICAL SCIENCE	1	Nill
International	CHEMISTRY	1	1.5

International	CHEMISTRY	3	15.4
International	ENGLISH	1	Nill
International	ECONOMICS	1	Nill
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ECONOMICS	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Physico-chemical characterization and biological studies of newly synthesized metal complexes of an lonic liquid-supported Schiff base: 1-{2-[(2-hydroxy-5-bromobenzylidene)aminojethyl}-3 ethylimidazolium tetrafluoroborate	Sanjoy Saha	J Chem Sci	2018	Nill	Kalimpong College	10
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	Nill	Nill	Nill	Nill	Nill	Nill
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	1	25	1
Presented papers	6	9	2	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
BLOOD DONATION CAMP	**RAIGANJ MUKTIR KANDARI**	**25**	**50**

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Games and sports	**1ST**	**UGB**	**25**
Games and Sports	**2ND**	**GOWB**	**6**
Games and Sports	**3RD**	**GOWB**	**5**

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NA	**NA**	**NA**	**0**	**0**

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	**NA**	**NA**	**0**

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	**NA**	**NA**	**Nill**	**Nill**	**0**

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nill	NA	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
22	21.83

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NA	Nill	Nill	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	21415	3445920	1	180	21416	3446100
Reference Books	1416	294072	0	0	1416	294072

Journals	222	125100	25	21250	247	146350
CD & Video	0	0	30	0	30	0
Weeding (hard & soft)	60	6000	30	3000	90	9000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	52	3	1	0	1	1	17	100	0
Added	0	0	0	0	0	1	0	0	0
Total	52	3	1	0	1	2	17	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
39	38.8	15.5	15.43

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Kaliyaganj College has well-established procedures for the procurement and maintenance of its infrastructure. Every Department periodically performs an inventory of its equipment and consumables. This enables the Department to repair any malfunctioning equipment, do maintenance checks/procedures and to initiate the prescribed procedure for replacement/procurement. In the event of

a Department wishing to procure some equipment involving a substantial financial outlay, it needs to send, through the Principal, enquiries to potential suppliers. A minimum number of quotations need to be compulsorily obtained which are, then, scrutinized carefully by a duly-constituted Scrutiny Committee. Based on the Report of the said Committee, orders are placed for the equipment. As part of standard operating procedures, dedicated registers are maintained at the College Office for the registration of complaints/requests regarding repairs and maintenance of equipment. The registers are regularly monitored and the requests are regularly complied with. Maintenance of physical infrastructure is regularly done under the aegis of a duly-appointed Administrator of the Diocesan Assets. Funds released to the Institution due to the award of 'College with Potential for Excellence' have been judiciously used for the up-gradation of laboratories, computer facilities, seminar hall and classrooms, procurement of teaching aids, books and journals, library automation, and improved internet connectivity. Developments such as centralized facilities for instructions and presentation for our staff and the students specially the detailed record of all infrastructure purchase to the management followed by booking and other norms for staff and the students. Record of all infrastructure including equipments, software, books and other items are maintained by all the respective department of the college. Physical verification of the entire infrastructure is carried out periodically and a list of missing items or damaged items or items not in used/absolute items is prepared and an appropriate authority takes action with regard to the shortage and writing off. The centralized office takes the entire responsibility for the carrying out regular maintenance activity as well as repair across the college campus.

http://kaliyaganjcollege.ac.in/kaliyaganj_admin/upload/4.4.2_2018-19.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	MANAGEMENT FREESHIP	413	169370
Financial Support from Other Sources			
a) National	1. SC/ST/OBC and Minority Scholarship. 2. Kanyashree Sholarship.	2711	20382240
b)International	NA	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Entry-in Service	12/07/2018	50	Teachers from others Educational Institutions, G.S. Mitra and associates. 7602743859

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Orientation on Higher Education	410	325	56	306
2018	Career growth & Job aspects	400	40	15	6
2019	Career guidance with mock interview	175	35	0	7

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	16

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	0	0	West Bengal Police Recruitment Board, W.B.S.S.C, West Bengal Goverment(SACT)	398	32

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	36	BA	BENGALI	Gov't , Gov't aided	B.Ed. or Master

					and Private B.Ed Colleges.In different Universities like UGB, RGU, BU, NBU, NSOU, VU,RBU	Degree in Regular or Distance mode.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
Any Other	5
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
100 meter Run	Institutional level, District level, State level	9
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NA	Nill	Nill	Nill	Nill	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students' representative is elected by the students in the presence of one Teachers' Representative to the College Governing body, the IQAC Coordinator and the Convenor of the Academic Subcommittee. As Students Representatives they convey the opinion grievances (if any) of the students in front of the Body/ Committees/ Cell convey the action taken reports to the students. The council helps develop leadership skills, communication skills, management, and environment awareness. Students are actively involved to ensure a secure environment for both boys and girls Student's member are part of library sub-committee. They actively participate in College cleaning programmes with NSS. They motivate the students to actively participate in all the sports Cultural activities and also co-curricular activities organized by the college throughout the year. They themselves also participate in various activities of the college. They help the teaching staff of the college to organize departmental seminars/Workshops/Special Lectures and quiz. The Students Representative plays an important role in encouraging and motivating students to participate in NSS, NCC, various Skill enhancement programmes. The students organize Saraswati Puja in the college under the leadership of Students

Representatives. They also help to organize different sports activities and events and assist the teachers in making the event a success. They are well aware of the strength weaknesses of the college collect suggestions from students of different departments about how to overcome the weaknesses submitted to coordinator IQAC.As a most important Stakeholder of the college they actively participate in all round development of the college. The student committee members are also responsible for covertly spreading among the student body the need of the hour to treat our girls and women with respect.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

185

5.4.3 – Alumni contribution during the year (in Rupees) :

57000

5.4.4 – Meetings/activities organized by Alumni Association :

Four meetings were conducted prior to the Alumni meet for the academic session 2018-2019. The main agendas were- I. To develop the academic environment of the institution. II. To develop the physical environment of the institution. III. To take the steps to make the college campus green. IV. To develop parent teacher relation. V. To resolve the problem if arises between the college society. VI. To raise the members of alumni association.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. The management delegates all the academic and operational decisions based on policy to the Academic Committee headed by the Principal in order to fulfill the vision and mission of the college. Academic Committee formulates common working procedures and entrusts the implementation with the faculty members. Secondly, The formation of different statutory subcommittees comprising representatives from all stakeholders of the college for coordinating different administrative activities. Thus the college practices decentralization and participative management. The involvement of various committees and sub-committee works in the goal of achieving community services. The environment is the concern for a healthy living. The green audit is the must followed strategy under the supervision of IQAC. The NSS also organize various community based activities like the observation of World Environment Day, study on the agricultural production and productivity issues of farmers, National Youth day, awareness on gender equality and promoting the girl education, gender empowerment activities like women's day, beti bachao and beti padau awareness etc. the NCC also join hands in organizing various community based activities. There is invitation of e-tenders for all purchase related matters.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	The students are involved with internship in cooperative societies, market survey, small scale industries that provide internship to students. Various career oriented programmes and value added programmes were added to make the student direct beneficiary of that. Apart from these Industrial visits and learning are organized by the college for enhancement of knowledge for the students through various modes.
Human Resource Management	The College has an excellent monitoring device of its individuals of the faculty, non-teaching personnel and aid staffs. The method of taking leaves of the personnel of the college is well maintained and has a centralized system. The faculty availed leaves for carrying out various research activities. The college has granted on-duty leaves for the faculty individuals who were interested in taking part or providing a paper in workshops, seminars, symposium and conferences. The college additionally provided on duty leave for the faculty member who is interested to get registered for Ph.D where pre-registration seminar is held for the acceptance of the topic for Ph.D registration and also for submitting Ph.D thesis defending seminar. The roster for the non-teaching job is well maintained and closely monitored by the head of the
Library, ICT and Physical Infrastructure / Instrumentation	The infrastructural development in terms of College library is maintained with utmost importance. The process of infrastructural development all round started with library accessibility go easy. During this year 25 journals and a plenty computers and laboratory equipment were added. There is a new building coming up as a mode of infrastructural development. Few laboratory equipment instruments were purchased during the year to enhance the facilities for students.
Admission of Students	The College follows a method which is prescribed by means of the University

	for the purpose of taking students for admission. The mode of taking admission in the college is online and no other modes of admission are accepted. The admission of the college students is as follows First of all the college posts its on line structure of form, date for admission into the college through newspapers and university websites, after giving a unique duration of time, secondly the college shortlist the candidates for a number Honours and General disciplines, thirdly the college students have to take admission after the payment of college fees and in the end the admission will be verified after thorough verification of original mark sheets and other certificates as per requirement.
Research and Development	Research is the core for any faculty improvement therefore lookup is targeted with utmost importance. The college encourages faculty members to lift lookup things to do which is additionally required for faculty under CAS programme. Faculties have participated in quite a number in regional, state, national and international level seminars, symposium, workshops and conferences where some of the faculty also presented their paper. Various faculties also availed the facility to participate in Orientation Programme and Refresher Courses. Research now not solely is intention for faculty members however various departments also geared up workshops and seminar for the college students at departmental stage where the college students get a chance to present their paper. There is widespread invitation of peer talk for the benefit of faculties.
Examination and Evaluation	The College ensures uniform mode of assessment for every streams. The college follows the (1 1 1) mode of examination. Every department of the college in this connection on normal interval monitors the development of the students. There is a provision of mid-term exam to be performed for the students. This would virtually supply a probability to prepare the college students for the college exams. The university examination for the students is conducted in away center and the college students of other college

	offers university examination in the college. The college has two committees viz Examination Committee and Academic Sub-Committee to organize, conduct all internal examinations under the supervision of IQAC. As far as comparison is concerned, the college gives the students a chance to overcome their mistakes with the aid of showing the evaluated answer scripts of internal examination. The university additionally published the result on the notice board.
Teaching and Learning	The College attempt its nice viable method of teaching. To make the college students well aware with the current technology. While the usage of the usual chalk and speak approach of teaching it is ensured that both inductive technique of educating and deductive technique of instructing is accompanied in order to deliver the questioning capability of the students. Not solely does the college is restrictive to class teaching but additionally indulged in teaching values, morals and ethics which is relevant in day to day life. Apart from these techniques, the instructors prepare lesson plan, progressive pedagogical tools, remedial class, internship, workshops for college students. The value added courses like career counselling for 3 months, Business communication basic for 2 months for all the existing students.
Curriculum Development	Kaliyaganj College is affiliated to the University of Gour Banga, Malda, and follows the curriculum as prescribed with the aid of the university. Faculty participants of Kaliyaganj College are engaged with a number of obligations which includes University Paper Corrections, Moderation, and framing of University question papers and a range of other academic responsibilities assigned by means of the university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The strategic planning is framed to meet the vision of the college which is to eliminate the darkness of superstition, lack of knowledge and lack of consciousness of the rural early life through lightening the lamp

	of education. The systematic practise of lesson planning by the faculty is nicely maintained and produced each time required by the management. The spacious room and availability of well-equipped library that can be accessed by both faculty and college students. The cleanliness is taken care of inside and outside the college premises. Availability of consuming water, wash rooms, common rooms for boys and girls represent the infrastructural development carried by way of suitable planning. Tenders are invited for all crucial purchase related matters.
Administration	The resolution based on a variety of factors like recruitment, admission, infrastructural development, educational and other administrative decision which is taken by the authority and the records for the purpose of dissemination is published in the college website. Regular administrative notices are being published in the college website.
Finance and Accounts	The college employees are registered in HRMS where salary of all personnel is updated. The college deducts a certain sum as per the comfort of the personnel to be paid by means of the employees as income tax throughout the economic year. After the receipt of income by employees, pay slip of the salary is been circulated among the employees and signature at place of requirement is taken. There is committed software CAS 4.0 to monitor all the things associated to finance and accounts.
Student Admission and Support	There is an online portal of university for student admission which is absolutely transparent. The on line fee payment gateway makes economic transaction transparent. The college students after being admitted in the college, the data like payments, registration due date, students scholarship etc. are communicated to the students through office, notice board for college students and college website.
Examination	The college is affiliated to the University of Gour Banga, Malda. The notice regarding the date of exam to be conducted at college level and university level can be accessed

through college website, notice board and various departmental Whats App group. The Examination Committee and Academic sub Committee along with the Heads of various Departments decides on the mode of internal assessment of course keeping in mind the guidelines set by the affiliating university. The college follows (111) pattern of examination, under which the students will have to write the external exam conducted by the university every year as notified by the university in the official website. The university communicates to all the affiliating colleges regarding the examination routine and the center for students in specified format on time. The admit card or hall ticket for university exams needs to be generated online through university portal. The students write university exams at the center prescribed by the university which does not involve the home .

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Values Moralities	Values Moralities	18/08/2018	18/08/2018	30	24
2018	Workshop on Gender Inequality Sexual Harrassment	Workshop on Gender Inequality Sexual Harrassment	08/12/2018	08/12/2018	28	23
2019	Use of Learning Management System	NA	02/03/2019	02/03/2019	31	Nill

(LMS)				

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	06/06/2019	19/06/2019	14
Orientation Programme	1	04/09/2018	01/10/2018	28
Orientation Programme	2	10/06/2019	30/06/2019	21
Refresher Course	1	22/11/2018	12/12/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	5	2	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Gratuity and Provident Fund as per government norms. 2. Health insurance plan. 3. Maternity leave and child care leave for to the women employees and paternity leave for Male staff. 4. Financial support to faculty for attending conferences/ seminars/ workshops in India and abroad. 5. On duty leave is provided for attending examination, valuation, BoS /BoE meeting, workshop, seminar, conference, orientation course, refreshers course, faculty development program etc. 6. Staffs are encouraged for self-development and higher education 7. Casual leaves (CL) and earned leaves (EL) - For teaching staff 8. Staffs	1. Provident fund and gratuity as per government norms. 2. Health insurance schemes. 3. Medical care at local hospitals if needed. 4. Maternity leave and child care leave to the women employees, paternity leave for the Male staff. 5. Casual leaves (CL) and earned leaves (EL). 6. Salary-in advance can be availed by staff in need. 7. Orientation programs for non-teaching staff. 8. Free Wi-Fi facilities are made available. 9. Gym facility is available for Non-teaching staff.	1. Fee Structure showing Fee concession for meritorious children. 2. Scholarships. 3. Scholarships are provided to the students for motivating students to get university ranks and for achieving excellence in results. 4. Health related facility is available. 5. Counselling 6. Restroom, Ramp facilities are available for especially challenged students. 7. Sanitary pad vending machines and incinerator machines are installed in every girl's washrooms. 8. Free Wi-Fi facilities are made available 9. Half-fee concession from college authority 10. Gym is available for students.

are allowed to use college ICT facilities for their research work 9. Salary in-advance can be availed by staff if needed. 10. Well-equipped staff rooms for all the faculty members. 11. Free Wi-Fi facilities are made available. 12. Gymnasium for teachers.		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal audit is conducted by external resource person (accountant) twice in a year. The field which are checked by the auditor are 1. The stock of equipment, stationary, furniture is carefully verified. 2. While making payments of staff salaries, income tax is deducted at source and is duly deposited with the income tax department. 3. Auditor thoroughly assesses the strength of internal check. 4. Auditor vouches the grant-in-aid from the government carefully. 5. Auditor verifies the receipts of monthly fees from students, from counterfoils or carbon copy of the receipts. The auditor also sees whether cash received has been banked daily or not. 6. Other charge from the students such as examination fees, laboratory fees, fines etc. is carefully verified. 7. Any fees received in advance properly adjusted. 8. All the assets and liabilities are properly exhibited in the balance sheet.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
KALIYAGANJ COLLEGE	35000	Seminar Peer Talk
View File		

6.4.3 – Total corpus fund generated

35000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Campus Technology	Yes	Principal, IQAC, Kaliaganj College
Administrative	Yes	Campus Technology	Yes	Kaliaganj College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

At regular intervals Parents and Teachers meeting are organized for the purpose of evaluation and assessment. The Parent-Teacher meeting was organized to discuss the following crucial areas 1. To discuss the importance of keeping the surrounding clean and protect the environment. Environmental protection is the key to enjoy better quality of life. 2. To inform about the poor attendance of the students and conduct of internal examination before appearing for final

university exam. 3. Various value added course were introduced and Parent were informed about this.

6.5.3 – Development programmes for support staff (at least three)
The development programmes for the support staff are as follows 1. Training on Public Finance Management System (PFMS) and Training on HRMS. 2. Training programme for the efficient use of college software CAS 7.1 3. Orientation on (111) pattern of examination.

6.5.4 – Post Accreditation initiative(s) (mention at least three)
1. Participation in Swachh Bharat Mission. 2. Administrative and academic audit and wifi in Campus. 3. Teachers involvement in minor/major research projects.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	New Light in the Horizon of Chemistry	05/01/2018	05/01/2018	06/01/2018	150
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Sexual Harassment at Workplace: A Major hurdle towards Gender Empowerment	28/08/2018	28/08/2018	80	35
Gender Sensitization among staff	25/09/2018	25/09/2018	70	20
The International Women's Day	08/03/2019	08/03/2019	80	40

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
As Institute is known to consume heavy electricity as it runs round the clock.

With switching to light-emitting diodes (LEDs) from fluorescent lamps, we are able to reduce 20 of our total consumption. Along other initiatives like workshops, seminar on how to save energy is running in each year. We encourage our students, teachers, and staff to make it habit to stitch of all the device, light, fan etc. when not in used.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	Yes	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	13/07/2018	1	Awareness programme on AIDS and Thalassemia	Awareness about AIDS and Thalassemia to the students.	160
					[View File]()		

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct of different stakeholders	04/06/2018	Teacher: Code of conduct of teachers and non-teaching employee is monitored by Principle and IQAC cell of the college. Student: Code of conduct of student is monitored by Principle, Teachers, Non-teaching employees of the college. Guardian: Guardians are

			usually follows code of conduct. If any problems arise, Principle deals the matter.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of World Environment Day	05/06/2018	05/06/2018	280

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Various tree plantation. 2. Rain water harvesting. 3. Bird nest 4. Highly discourage of using plastic. 5. Bio-gas. 6. Vermicomposting pits for solid waste management. 7. E-waste management. 8. Horn free campus. 9. Safe walk place for pedestrian. 10. Campus cleaning campaign by college NSS unit.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Green Campus. 2. Use of ICT and LMS. 3. Local cottage industry. We continue our previous year best practices along with introducing the followings: Practice 1: Title: Green campus Objective: The idea behind the green campus activity was to propagate the message that planting trees helps to maintain a clear eco-friendly environment reduces pollution and improves the green ambiance. The objective is to improve the efficient use of all resources, including energy and water, and to reduce consumption and the amount of waste produced, recovering and recycling waste where possible protect and conserve ecological systems and resources within the college campus. The Context: The college introduced tree plantation programme as the whole world is facing the problem of global warming and other environmental-related issues. To recover from such a problem planting trees is become inevitable one of the most important aspects today. The institution has taken steps to become an environmentally conscious space and regulate its demand for limited natural resources. This became necessary because the world is facing incomparable environmental challenges such as climate change, pollution, waste mismanagement, and the biodiversity crisis. The Practice: The college runs its practices on regular basis. It is important that students must be made aware of their duties and responsibilities towards society and the world at large. Being sensitive and responsive to the environment is a trait that has to be inculcated in children at a young age in school and be reinforced at the level of higher education. This framework includes generic guidelines to make green campus activities as far as possible and includes discussion and guidance on sectors such as campus planning, designing and development, green catering and waste management. Evidence of Success: Each initiative undertaken by the College is a small step to contribute to the greater good of humankind. As it may be understood these initiatives take time to bring about significant changes however, the efforts are bearing fruit and gradual changes are becoming visible. Problems Encountered and Resources Required: The College is attempting to raise funds for implementing better work. Practice 2: Title: Use of ICT and LMS Admission process is conducted by using CAS 4.2 software and Online Admission Portal by Aidni Infotech, Finance and Accounting is maintained by TALLY ERP 5.5 provided by Balurghat Tally Expert Centre. Student related activities like preparation of lesson plan, work diary, assignments, LSM and study materials preparation etc is managed by MIS support system by CAMPUS. Free Wi-Fi facility is provided throughout the campus with high speed internet

connection(bandwidth 100 Mbps). Five seminar halls with ICT facilities are used for seminar/ conferences/workshop/students related cultural activities/Govt. sponsored program. Six class rooms with LCD projector facility are available for the faculty members to interact with the students. A good numbers of computers with internet connection are provided to the students for their academic activities. The activities of IQAC is monitored and maintained by CAMPUS software. All co-curricular activities like value added courses is conducted by using CAAMPUS software. Practice 3: Title: Local Cottage Industry Development Consultancy. Objective: The main objective is to promote and protect the trade and find out the ways and means for the same. To develop and maintain friendly relations amongst the members of the society and all persons engaged in the trade industry, handlooms, handicrafts, service sectors, farming sectors. The Context: The institution introduced a local cottage industry development unit to establish a linkage and collaboration with artisans for marketing their products. The Practice: Departmental faculties of Economics, Commerce and Chemistry meet with the artisans who need support in marketing. Evidence of Success: Cottage industries also are an important source of employment, especially in rural areas. The institution helps the needy artisans by calculating justified price of the product promoting the sales of the product as it could be easily sold. Problems Encountered and Resources Required: The college requires some financial support to assist these poor artisans.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://kaliyaganjcollege.ac.in/kaliyaganj_admin/upload/7.2.1_2018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institution consistently inspires students and provides a platform for methodological skill development, multidisciplinary scheme development, and ethical and human value development. Kaliyaganj College is one of the oldest Educational Institutions in Uttar Dinajpur District. It is also one of the modern technically updated one. This Integration between tradition and modernity is the distinctive feature that sets the college apart from other Institutions. The Institution carefully assesses Students short-term objectives relative to their long-term goals and to provide the right curriculum, academic supports and services to help them achieve goals. Kaliyaganj College measures its academic achievements by establishing goals and expectations tied to our student's aspirations. We compare our outcomes to state and national standards. We have developed a system to help students to navigate their courses and make smart academic choices. College offers several outreach activities to new students helping them to adjust to the post secondary education by providing information and managing expectations. For learning purpose, we generally use pedagogical approaches. It means there is a strong interaction between Teacher-Student-Learning task-Learning environments. Kaliyaganj college also housed "Vocational Course" where proper training is given to the corresponding students. To keep up with changing times, we have introduced "Computer Science" course. Combination of learning and Curiosity of actions from the Institutions from years provide good actions for the betterment of the marginalized community, especially for the Tribals . We are passionate about making a positive impact on them. We aim to deliver an exceptional education and to make significant contributions to society locally, nationally and internationally. With the belief of academic and technical excellence, institution stimulates and support students to participate in various rural developmental activities. The rural area where a higher education institution of this magnitude can

contribute greatly towards local development and promotion of the rural public. We strongly believe that every higher education institution should strive to produce graduates who have opportunities for personal development and who have grown from students into responsible and active citizens.

Provide the weblink of the institution
https://www.kaliyaganjcollege.ac.in/

8.Future Plans of Actions for Next Academic Year

1. Plantation of the medicinal garden in our campus. Seminar on gender based issue. 3. Organize of National and International seminar in various departments. 4. Seminar on budding problems of our life.