

**MINUTES OF THE MEETING OF KALIYAGANJ COLLEGE INTERNAL QUALITY
ASSURANCE CELL (IQAC) HELD AT CONFERENCE ROOM, KALIYAGANJ
COLLEGE, KALIYAGANJ, UTTAR DINAJPUR**

on
14th July, 2017 at 3.30 p.m.

Members Present :-

- (1) Dr. Pijush Kumar Das, Principal and Chairperson
- (2) Dr. Phanindra Kumar Mandal, Nominee from the Management, Member
- (3) Sri Debasish Bhowmick, Associate Professor, Coordinator
- (4) Dr. Debasis Nandi, Associate Professor, Member
- (5) Dr. Chandan Roy, Associate Professor, Member
- (6) Sri Bipul Mandal, Assistant Professor, Member
- (7) Sri Pabitra Kumar Barman, Assistant Professor, Member
- (8) Sri Sabuj Sarkar, Assistant Professor, University of Gour Banga, Nominee from Alumni, External Member
- (9) Sri Chandan Kumar Chowdhury, (Guardian) Nominee from Stakeholders

Dr. P. K. Das, Principal of the college takes the chair.

Agenda 1:

To read and confirm the proceedings of the last meeting held on 28/02/2017.

Decision :

Proceedings of the meeting held on 28/02/2017 are read and confirmed.

Agenda 2:

To consider the matter related to IQAC activities planned for academic year 2017-2018.

Coordinator acknowledged at the start of the meeting that 'Quality Development' being a continuous process, few programmes have already been arranged by IQAC before this date of meeting, which are:



Contd.....P/2

PEER TALK by Mr. Indrajit Das, Assistant Professor in Commerce on 4th July 2017 and Faculty Development Programme on 'Use of ICT in Classroom Management' during 7th & 8th July, 2017.

The proposed quality initiatives to be adopted by the IQAC for the session 2017-18 are -

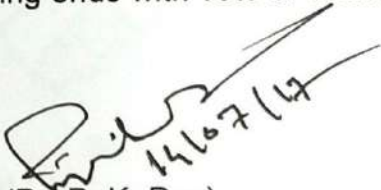
1. Finalizing draft Academic Calendar of 2017-18
2. Conducting more Peer Talks as a measure of quality support programme to junior faculty members.
3. Women Empowerment Seminars & programmes.

Decision :

The matter is approved.

There being no other point to discuss, the meeting ends with vote of thanks.




(Dr. P. K. Das)
Principal
Kaliyaganj College

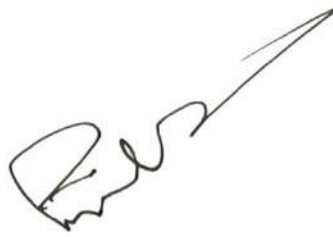
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**on
14th July, 2017 at 3.30 p.m.**

ACTION TAKEN REPORT

Sl No.	Proposal / Suggestion	Action Taken
1	Finalizing draft Academic Calendar of 2017-18	Successfully implemented
2	Conducting more Peer Talks as a measure of quality support programme to junior faculty members.	Successfully implemented
3	Women Empowerment Seminars & programmes	Successfully implemented



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on
7th September, 2017 at 3.00 p.m.

Members Present :-

- (1) Dr. Pijush Kumar Das, Principal and Chairperson
- (2) Dr. Phanindra Kumar Mandal, Nominee from the Management, Member
- (3) Sri Debasish Bhowmick, Associate Professor, Coordinator
- (4) Dr. Chandan Roy, Associate Professor, Member
- (5) Dr. Santu Chakraborty, Assistant Professor, Member
- (6) Sri Bipul Mandal, Assistant Professor, Member
- (7) Sri Pabitra Kumar Barman, Assistant Professor, Member
- (8) Dr. Subhas Chandra Ghose, Ex-Reader, Kaliyaganj College, Nominee from Local Society, External Member
- (9) Sri Sabuj Sarkar, Assistant Professor, University of Gour Banga, Nominee from Alumni, External Member

Dr. P. K. Das, Principal of the college takes the chair.

Agenda 1:

To read and confirm the proceedings of the meeting held on 14/07/2017.

Decision :

Proceedings of the meeting held on 14/07/2017 are read and confirmed.

Agenda 2:

To reshape IQAC related activities in Golden Jubilee Year in response to the flood like situation occurred at Uttar Dinajpur during August, 2017

Chairperson of IQAC acknowledged that in response to the flood situation at Uttar Dinajpur district the Inaugural Programmes of the Golden Jubilee was postponed and few relief work was done in the flood affected areas as a measure of support to the deprived and destitute. The modified programmes for the coming quarter are:



Contd.....P/2

1. Flood Relief work as outreach activities of NSS and NCC
2. To resume seminars after the flood situation
3. To organize memorial lecture on the occasion of 150th Birth Anniversary of Sister Nivedita
4. To conduct programme on Science awareness by Physics Department.
5. To organize National Level Seminar by Chemistry in collaboration with Indian Academy of Science, Bangaluru.

Decision :

The matter is approved.

There being no other point to discuss, the meeting ended with vote of thanks.




(Dr. P. K. Das)
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on
7th September, 2017 at 3.00 p.m.

ACTION TAKEN REPORT

Sl No.	Proposal / Suggestion	Action Taken
1	Flood Relief work as outreach activities of NSS and NCC	Successfully implemented
2	To resume seminars after the flood situation	Successfully implemented
3	To organize memorial lecture on the occasion of 150 th Birth Anniversary of Sister Nivedita	Successfully implemented
4	To conduct programme on Science awareness by Physics Department	Successfully implemented
5	To organize National Level Seminar by Chemistry in collaboration with Indian Academy of Science, Bangaluru	Successfully implemented




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on

5th January, 2018 at 2.00 p.m.

Members Present :-

- (1) Dr. Pijush Kumar Das, Principal and Chairperson
- (2) Dr. Phanindra Kumar Mandal, Nominee from the Management, Member
- (3) Sri Debasish Bhowmick, Associate Professor, Coordinator
- (4) Dr. Debasis Nandi, Associate Professor, Member
- (5) Dr. Santu Chakraborty, Assistant Professor, Member
- (6) Sri Bipul Mandal, Assistant Professor, Member
- (7) Dr. Subhas Chandra Ghose, Ex-Reader, Kaliyaganj College, Nominee from Local Society, External Member
- (8) Sri Sabuj Sarkar, Assistant Professor, University of Gour Banga, Nominee from Alumni, External Member
- (9) Sri Ajoy Kumar Karmakar, Head Clerk, NTS Representative
- (10) Sri Chandan Kumar Chowdhury, (Guardian) Nominee from Stakeholders

Dr. P. K. Das, Principal of the college takes the chair.

Agenda 1:

To read and confirm the proceedings of the meeting held on 07/09/2017.

Decision :

Proceedings of the meeting held on 07/09/2017 are read and confirmed.

Agenda 2:

To review the work of IQAC and to modify the Programmes of Golden Jubilee Year.

Chairperson acknowledged the relief activities of teaching and non-teaching staff and students towards the flood victims. The scheduled programmes of Golden Jubilee were postponed. The modified programmes for the upcoming periods of the session are:



Contd....P/2

1. To conduct 'Science Awareness' State Level Programme by Physics department.
2. To celebrate 'International Women's Day' in collaboration with ICC of College on 8th March.
3. To start compiling AISHE data.

Decision :

The matter is approved.

There being no other point to discuss, the meeting ended with vote of thanks.




(Dr. P. K. Das)
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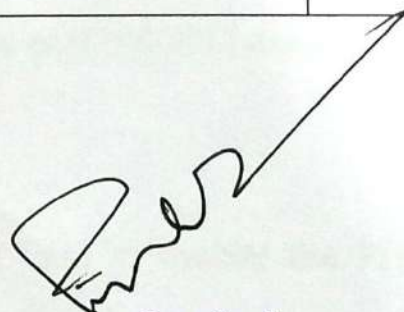
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**on
5th January, 2018 at 2.00 p.m.**

ACTION TAKEN REPORT

Sl No.	Proposal / Suggestion	Action Taken
1	To conduct 'Science Awareness' State Level Programme by Physics department.	Successfully implemented
2	To celebrate 'International Women's Day' in collaboration with ICC of College on 8 th March.	Successfully implemented
3	To start compiling AISHE data	Successfully implemented




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on

13th March, 2018 at 3.00 p.m.

Members Present :-

- (1) Dr. Pijush Kumar Das, Principal and Chairperson
- (2) Dr. Phanindra Kumar Mandal, Nominee from the Management, Member
- (3) Sri Debasish Bhowmick, Associate Professor, Coordinator
- (4) Dr. Chandan Roy, Associate Professor, Member
- (5) Dr. Santu Chakraborty, Assistant Professor, Member
- (6) Sri Bipul Mandal, Assistant Professor, Member
- (7) Dr. Subhas Chandra Ghose, Ex-Reader, Kaliyaganj College, Nominee from Local Society, External Member
- (8) Sri Ajoy Kumar Karmakar, Head Clerk, NTS Representative
- (9) Sri Chandan Kumar Chowdhury, (Guardian) Nominee from Stakeholders

Dr. P. K. Das, Principal of the college takes the chair.

Agenda 1:

To read and confirm the proceedings of the meeting held on 05/01/2018.

Decision :

Proceedings of the meeting held on 05/01/2018 are read and confirmed.

Agenda 2:

To review the work of IQAC.

Coordinator of IQAC critically reviewed the past activities of the session and useful suggestions from various members were accepted.



Contd....P/2

Decision :

The matter is approved.

Agenda 3:

To consider the matter regarding preparation for Golden Jubilee Closing Ceremony.

Chairperson advised the coordinator to prepare the Closing Ceremony of Golden Jubilee. From threadbare discussion with the members, few decisions were made as follows:


1. To organize seminar on GST in collaboration with Department of Commerce
2. To organize Faculty Development Programme on Time Management
3. To celebrate International Day of Yoga

Decision :

The matter is approved.

There being no other point to discuss, the meeting ended with vote of thanks.




(Dr. P. K. Das)
Principal
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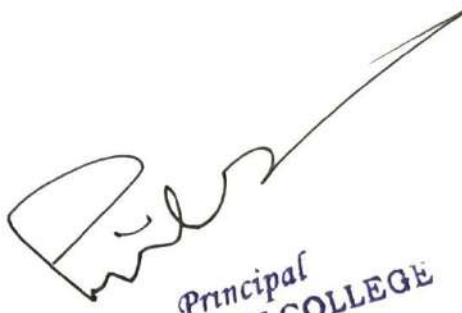
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on
13th March, 2018 at 3.00 p.m.

ACTION TAKEN REPORT

Sl No.	Proposal / Suggestion	Action Taken
1	To organize seminar on GST in collaboration with Department of Commerce	Successfully implemented
2	To organize Faculty Development Programme on Time Management	Successfully implemented
3	To celebrate International Day of Yoga	Successfully implemented




Principal
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